

**MINUTES FOR THE REGULAR MEETING of the  
JENKINS TOWNSHIP BOARD OF SUPERVISORS  
June 14<sup>th</sup>, 2017 at 7:00 P.M.**

Mr. Stanley Rovinski called the Meeting to order at 7:05 P.M. Everyone joined in the pledge of allegiance.

Roll call was taken: Stanley E. Rovinski –Chairman, Joseph Sperrazza -Vice Chairman, Robert Linskey-Secretary/Treasurer, Charles G. Ross Jr., Esq.-Solicitor, and Barbara Fairchild–Township Manager were all present.

Mr. Rovinski asked the public if they wished to address the Board of Supervisors regarding any items placed on the agenda for this meeting and/or any general municipal business. He asked the public who wished to address them to sign the sheet clearly with name, address and phone number. He asked that all electronic devices be turned off during the meeting.

Public Comments or concerns:

- Debbie Wasta-109 S. Highland Dr-Wood St. Blacktop paving needs lip by her driveway. Mr. Rovinski said it will be corrected. They are not done yet.
- Janice Mecadon-3Highland Dr.-No lip on road, however she now has a drainage issue for the \$1200 she paid for plants, river rock and landscaping the drain needs to be addressed. She also needs something done about the cats. They are destroying her shrubs, plants, etc. She said they are coming from 6 Bon Aire and JoElle Dougherty, Jenkins Township Zoning Officer will check into this because if they are feeding the cats they take ownership.
- Charlie Burke-97 Friend St. paving project destroyed the street. He filed a complaint on 5/2/17 with the Township Manager. They replaced the storm drain and it goes nowhere. He spoke with the engineer one day and the rock that sits on the side of the road is all over. He has a video of the water coming down and all of the issues. There was nothing wrong with the drainage until they paved. He does not want his property to be a flood zone. Mr. Rovinski said the engineer will be back down and they have a plan to resolve the issues. On another issue he was sent a letter for notice of violation for a piece of property next to his house and he is not the owner. The owner passed away and the county does not have the correct information as one piece of property is actually on Main St. Please have this corrected. Ms. Fairchild will notify the code officer.
- Patrice Pantel-68 Main St.-Requested BOS to consider Rails to Trails near Giambra property near the street where the trailer is and if the Township was trying to buy it.
- Jim McLaughlin- 280 Westminister Rd. There are still ongoing problems with Whispering Way as he has addressed this in the past several meetings. He is frustrated as he tries to get DEP to do something but Tim Conley's the engineer and his sister is the head of DEP. He cannot get anyone to consider his point of view as he feels there are too many connections. The ponds are a mess, grass is so high and snakes are coming out of the ponds now, will the Code enforcement do anything. Ms. Fairchild said she has contacted Harry and will call him again. Attorney Ross told Mr. McLaughlin that we took an appeal and he did not comply. Mr. Linskey said contact the State Representative Mike Carroll and Senator Yudichak . Mr. Rovinski said we were in contact with DEP & Luzerne Co. Conservation District for corrections and the agencies and the township are sending correspondence for the issues to be addressed.



**Motion to ratify the transfer of Twenty Seven Thousand Three Hundred Ninety Dollars and .26 cents (\$27,390.26) from the General Fund to the Payroll Fund for Payroll # 11 of 2017 and Thirty One Thousand One Hundred Thirty Seven Dollars and .00 cents (\$31, 137.00) from the General Fund to the Payroll Fund for Payroll # 12 of 2017**

Motion by Mr. Linskey                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza- Yes      Mr. Linskey- Yes      Mr. Rovinski- Yes

**READING OF THE TREASURER'S REPORT-Read by Mr. Linskey.  
Motion to approve the Treasurer's Report for the month of May 2017**

Motion by Mr. Rovinski                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza- Yes      Mr. Linskey- Yes      Mr. Rovinski-Yes

**UNFINISHED BUSINESS**

A. WWSA. Regional Storm water Management update-Motion to execute the revised agreement and advertise for the proposed Ordinance for WWSA regional Storm water management. Attorney Finnegan made some minor changes

Motion by Mr. Sperrazza                      Second by Mr. Linskey  
Roll Call: Mr. Sperrazza - Yes      Mr. Linskey- Yes      Mr. Rovinski- Yes

B. Derman Associates-Motion to Pay -\$2,380.00 since work is incomplete.

Motion by Mr. Linskey                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza- Yes      Mr. Linskey- Yes      Mr. Rovinski- Yes

**NEW BUSINESS**

Motion to appoint James Falzone as a member to the Planning Commission for a term of \_\_\_\_\_.

Motion by Mr. Rovinski                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza- Yes      Mr. Linskey- Yes      Mr. Rovinski- Yes

**Motion to accept the letter of resignation from the Jenkins Township Sewer Authority from Frank Mancioni dated 5/23/17 effective immediately. Mr. Rovinski said "With Regret".**

Motion by Mr. Sperrazza                      Second by Mr. Linskey  
Roll Call: Mr. Sperrazza - Yes      Mr. Linskey- Yes      Mr. Rovinski- Yes

Motion to appoint Chris Akineres as a member to the Sewer authority to fulfill the vacancy term of 3 years from June 2017 through January 4, 2020

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

**Motion to accept the change order for \$75,562.50 Phase I of the paving project for additional costs incurred for repairs and paving.**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to appoint Pat McGinty as a member to the International Property Maintenance Board for a term of 6 months from June 2017 through January 4, 2018 to fill the current vacancy

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to appoint Chris Akineres as an alternate member to the International Property Maintenance Board for a term of 3 years from June 2017 through January 4, 2020.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to appoint Joy Orth which will be added as an alternate to the Zoning Hearing Board for a term to be determined by the Township Supervisors.

Motion by Mr. Rovinski

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to enter into an agreement to accept the mineral rights at 1419 Main St. Jenkins Township.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to pay Hadley Construction \$38,389.50 for pay request #1 for Municipal building renovation project.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to prepare for the qualifications for Community Development Block Grant Program (CDBG) for the fiscal years 2018-2020. We can apply for such projects as street improvements, storm sewer, recreational and compliance with ADA requirements.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to pass Resolution #15 of 2017-Act 44 Procedures for Compliance with the Professional Services Contract Provisions of Act 44 of 2009 for Pension Plans to correct Audit finding.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to pass Resolution #16 of 2017-Multimodal Grant Application for up to \$300,000.00 for street improvements.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to pass Resolution #17 of 2017-Submission for ARLE Traffic Light Grant for Traffic light improvements. Estimate of \$12,297.60 and an additional estimate is forthcoming for pavement markings to be included.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to amend sub-recipient agreement to the CDBG-DR recovery program.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to approve Ordinance #2 of 2017 for amending Zoning Ordinance #5 of 2007 regarding cell towers.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to advertise to proposed Ordinance # 4 of 2017 regarding Right of Ways.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to advertise for Ordinance #5 of 2017 amending Pave Cut Ordinance #3 of 2000.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to donate to children or sell for scrap, the bicycles accumulated (per advertisement) since no one has claimed any since we advertised in March.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to have Conrad Siegel, the pension actuary start the procedures for the study to determine pension changes for possible costs for full W-2 and service increments for the Police Dept. Approximate fee is \$500.00.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to have Requests for Proposals for Township Insurances for the August renewal.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to accept the contract proposal(s) for the Traffic Signals from Kuharchik Construction and/or Northeast Signal.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to proceed with violation letter to demolish property at 2 Old Boston Rd. and to include the safety concern next to the playground.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to approve the Pay request #1 for American Asphalt for \$418,633.07 through the PA. Infrastructure Bank program funding.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

**Mr. Rovinski asked the Board members if they had anything to address.**

**Mr. Sperrazza mentioned the Crime Watch will be having a Drug Czar through Dan Mimnaugh for August 16, 2017. Mr. Linskey had nothing at this time.**

**Mr. Linskey asked to have a motion to have the Dept. of Public Works maintain grass and send bills for \$350.00 for each time they maintain a property.**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

**Mr. Rovinski welcomed Wendy Sartin to our team.**

**Mr. Rovinski proceeded to read the ANNOUNCEMENTS:**

- A. The Jenkins Township Board of Supervisors Regular Meeting will be held on Wednesday, July 12, 2017 at 7:00 P.M.
- B. The Jenkins Township Administrative office will be closed on Tuesday July 04, 2017 in observance of Independence Day.

- C. The Police Regionalization meeting will be held on June 22<sup>nd</sup>, 2017 at Pittston Twp. Municipal building at 7:00 P.M.
- D. The Jenkins Township Planning Commission will meet on Thursday, June 22<sup>nd</sup>, 2017 at 7:30 P.M.
- E. The Jenkins Township Crime Watch will meet on Wednesday, June 21, 2017 at 7:00 P.M.
- F. The Jenkins Township Sanitary Authority meeting will be held on June 23, 2017 at 9:00 A.M.
  
- G. The Jenkins Township Board of Supervisors has received a minimal response to hold an Electronics Recycling Event and paper shredding event for the residents of Jenkins Township. Residents have also inquired about a tire recycling event also. Please provide your feed back via email to [jenkinsmanager@comcast.net](mailto:jenkinsmanager@comcast.net).

**Motion to adjourn at 8:15 P.M.**

Motion by Mr. Rovinski  
Mr. Sperrazza- Yes

Second by Mr. Sperrazza  
Mr. Linskey- Yes      Mr. Rovinski - Yes

Respectfully submitted by



Barbara Fairchild, Township Manager