

**MINUTES FOR THE REGULAR MEETING of the
JENKINS TOWNSHIP BOARD OF SUPERVISORS
September 13rd, 2017 at 7:00 P.M.**

Mr. Stanley Rovinski called the Meeting to order at 7:04 P.M. Everyone joined in the pledge of allegiance.

Roll call was taken: Stanley E. Rovinski –Chairman, Joseph Sperrazza -Vice Chairman, Robert Linskey-Secretary/Treasurer, Charles G. Ross Jr., Esq.-Solicitor, and Barbara Fairchild–Township Manager were all present.

Mr. Rovinski asked the public if they wished to address the Board of Supervisors regarding any items placed on the agenda for this meeting and/or any general municipal business. He asked the public who wished to address them to sign the sheet clearly with name, address and phone number. He asked that all electronic devices be turned off during the meeting.

Public Comments or concerns:

- Michael Basta-1194 Main St.-He questioned the placing of the wooden signage on a fixed metal post at the corner of Main and Cole St. He feels there is an eyesore, a safety concern and it is a hazard. Mr. Rovinski said it will be addressed and the zoning officer, JoElle Dougherty will correct the problem. She asked to have the complaint form completed and returned to her. Mr. Basta gave a completed form to her.
- Joe Knopka-23 Market St. Requested a handicap ramp be extended from the wall or placed near his home because when they paved he cannot get his wife who is handicapped into the entrance of their home. He contacted Ms. Fairchild, Mr. Sperrazza and Mr. Lewis and he has no results. He comes from Harrisburg and this is going on for months and he has no answers. Mr. Rovinski said he also went to meet him there and he addressed this with the Engineer and he will be meeting with him next Thursday to discuss other issues and will bring this up again. Mr. Sperrazza suggested to have topsoil placed there to build it up. Mr. Linskey asked are you living there and how he gets his wife into the home now. Mr. Knopka said he has to take her around the back and he is fixing the home to sell it.
- Mr. Rovinski asked if anyone had concerns for a short question and answer session before we proceed with the rest of the meeting for IDC, Property. Mr. Linskey read the items from the letter of Sept. 7, 2017 from Greg Adelman. Mr. Stackhouse said the custom gate is on order and he hoped would be delivered by today and the barriers would be moved when the gate is here and keys provided to the township. We found out that the traffic light is set a certain way and we cannot change that. A stop sign was discussed to be placed near the Ice Box but may be a hazard. Mr. McLaughlin, Westminster Rd. asked Mr. Stackhouse how they could do anything when there are is a hot area there. He specifically address the fact that the Act 2 is in place he has complied with DEP requirements and everything is capped and taken care of. Mr. Linskey asked, Where are the setbacks near the railroad? Mr. Joseph Baran showed the map revealing approximately 100'. Ms. Fairchild asked how many feet is the buffer and it is about 50' shown on the map as well.

APPROVAL OF MINUTES

Motion to approve the Minutes for the Regular Meeting held on August 23rd, 2017.

Motion by Mr. Sperrazza Second by Mr. Rovinski
Roll Call: Mr. Sperrazza - Yes Mr. Linskey-Yes Mr. Rovinski- Yes

CORRESPONDENCE

Motion to accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza - Yes Mr. Linskey- Yes Mr. Rovinski- Yes

REPORTS

Motion to accept the August 2017 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file. Reports included:

- | | |
|------------------------------|----------------------------------|
| Building Inspector ✓ | Tax Collector ✓ |
| Fire Chief ✓ | Police Chief ✓ |
| Planning Commission ✓ | Crime Watch ✓ |
| Zoning Officer ✓ | Code Enforcement Office ✓ |

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza - Yes Mr. Linskey- Yes Mr. Rovinski- Yes

RATIFICATION AND APPROVAL OF PAYMENT OF BILLS

Motion to ratify the payment of monthly bills for August 2017 in the amount of (\$210,208.19) from the General Fund.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Mr. Linskey questioned the cost for Starr Uniforms for police vests and Ferack's bill for the repair of the 2006 Truck for front end and brake and rotor repair.

Motion to ratify the transfer of Thirty One Thousand Five Hundred Eight Dollars and .32 cents (\$31,508.32) from the General Fund to the Payroll Fund for Payroll # 18 of 2017, and Twenty Nine Thousand One Hundred Twenty Two Dollars and .61 cents (\$29,122.61) from the General Fund to the Payroll Fund for Payroll # 19 of 2017.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza - Yes Mr. Linskey- Yes Mr. Rovinski- Yes

READING OF THE TREASURER'S REPORT-Read by Mr. Linskey.

Motion by Mr. Rovinski

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza - Yes

Mr. Linskey-Yes

Mr. Rovinski- Yes

UNFINISHED BUSINESS

- A. WVSA-Motion to adopt the Ordinance #7 of 2017 to adopt and approve the Amendment to the Articles of Incorporation to further provide for the storm water system planning, management and implementation of and extend the term of existence and authorize proper officers to execute verify and file appropriate articles of amendments and repeal all ordinances or parts of ordinances that would be inconsistent.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

NEW BUSINESS

Motion to accept the Memo from Barbara Fairchild, Manager reporting the 2018 Minimum Municipal Obligation (MMO) for the Fire Pension at \$0 and the 2018 Minimum Municipal Obligation (MMO) for the Police Pension at \$12,903.00.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey-Yes

Mr. Rovinski- Yes

Motion to authorize the distribution from the Firemen's pension fund the actuarial expense and Act 205 Report for 2017 of \$3,000.00 and the distribution from the Police pension fund the actuarial expense and Act 205 Report for 2017 of \$3,500.00.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Motion to hold a Paper Shredding Event on Saturday, October 14, 2017 from 9:00 A.M. to 12:00 Noon.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yes

Mr. Linskey-Yes

Mr. Rovinski- Yes

Motion to approve the conditional use application for Land Development for IDC Property at 140 Industrial Dr. Pittston, Pa. 18640 as recommended by Jenkins Twp. Planning Commission.

Motion by Mr. Linskey Second by Mr. Rovinski
Roll Call: Mr. Sperrazza – No Mr. Linskey- Yes Mr. Rovinski- Yes

Mr. Sperrazza said a gate should be installed on Old Boston Rd. where the concrete blocks are.

Motion to approve the conditional use application for Land Development for IDC Property at 140 Industrial Dr. Pittston, Pa. 18640 for Phase I, Lower campus only, provided proper screenage be installed between Lower Campus and Westminster Rd., also an emergency gate be placed between Old Mill Rd. and Industrial Dr.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to advertise the Draft Ordinance for Police Pension Compliance for Act 30.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to accept the bid proposal for the snow plowing contract from Latona Trucking for the amount of \$104.00/hr. for a driver, \$142.83/loader and \$185.00/grader. Please note this was the only bid we received.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza - Yes Mr. Linskey- Yes Mr. Rovinski- Yes

Motion to approve repair of the roof in the front of the municipal building. Estimates were received from Paul Savakinas at \$950.00 and Smith Roofing for \$850.00, therefore approving Smith Roofing to make the repair. Mr. Rovinski asked that this will be deducted from Derman Associates balance.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Mr. Linskey commented that this is a shame we hired a contractor to do the work and have all of these problems due to such shoddy work.

Motion to apply for water and yard pits at Hurley Lane -Soccer fields and Township Property on Market St. adjacent to 96 Market St. (no address)

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to authorize Solicitor to prepare deed for Markowich and Oliveri properties to be transferred to Jenkins Twp. for \$1.00.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to have the township manager attend the Luzerne County Council meeting on September 25, 2017 and to advertise the draft Ordinance for Blighted Properties for consideration at the October 11, 2017 Board of Supervisors Meeting.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to Approve/deny request for street light Charles Place & Charles Circle/Chief Mudlock.

Motion by Mr. Linskey Second by

Motion dies for lack of a second.

Mr. Sperrazza requested that the Developer Mr. Manganiello follow what was approved in his final plan to install a street light at every intersection since this is a private road. It was not turned over to the township. Ms. Fairchild said she asked the Zoning Officer to check this and we have a call into the developer. A certified letter will be sent.

Motion to investigate the Willow View email received today regarding deed of dedication for roads in Willow View for Osborne Dr. and Donegal Circle and set up a meeting. Ms. Fairchild emailed Mr. Humford.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza - Yes Mr. Linskey- Yes Mr. Rovinski- Yes

Motion to repair the Municipal building with the proper gutters as discussed in prior meetings for the amount of \$1,547.00 from N E Gutter Pro and deduct from Derman Associates which would reduce the amount owed for final payment that he would possibly owe us money.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza- Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Mr. Rovinski asked if the Board members had any other comments. There were none at this time.

Mr. Rovinski proceeded to read the ANNOUNCEMENTS:

- A. The Jenkins Township Board of Supervisors Regular Meeting will be held on Wednesday, October 11, 2017 at 7:00 P.M.
- B. The Jenkins Township Crime Watch will meet on Wednesday, September 20th, 2017 at 7:00 P.M.
- C. The Jenkins Township Planning Commission will meet on Thursday, September 21st, 2017 at 7:30 P.M.
- D. Lion's Club Ham Dinner is September 24, 2017.
- E. Cemetery Cooper Blanchard sign installation-September 16, 2017, Rain date September 17, 2017

Motion to adjourn at 7:49 P.M.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza - Yes

Mr. Linskey- Yes

Mr. Rovinski- Yes

Respectfully submitted by



Barbara Fairchild, Township Manager