

JENKINS TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR THE REORGANIZATIONAL MEETING

JANUARY 3RD, 2017 7:00PM

THE PURPOSE OF THIS MEETING OF JENKINS TOWNSHIP BOARD OF SUPERVISORS IS TO REORGANIZE THE BOARD OF SUPERVISORS FOR THE YEAR 2017.

CALL MEETING TO ORDER – PLEDGE OF ALLEGIANCE

1. ROLL CALL:

Stanley E. Rovinski -Chairman	X
Joseph Sperrazza-Vice Chairman	X
Robert Linskey-Secretary/Treasurer	X
Charles G. Ross Jr., Esq.-Solicitor	X
Andrew LaFratte –Acting Township Mgr	X

2. Motion to dispense with the regular order of business for the purpose of Reorganization of the Board of Supervisors.

Motion by Mr. Sperrazza Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea

3. Motion to appoint Stanley Rovinski as Chairman of the Jenkins Township Board of Supervisors for 2017.

Motion by Mr. Linskey Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea

4. Motion to appoint Joseph Sperrazza as the Vice-Chairman of the Jenkins Township Board of Supervisors for the year of 2017.

Motion by Mr. Sperrazza Second by Mr. Linskey

Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski - Yea

5. Motion to appoint Robert Linskey as the Secretary/Treasurer of the Jenkins Township Board of Supervisors for the year 2017 at a salary to be set by the Jenkins Township Auditors.

Motion by Mr. Linskey **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey - Yea Mr. Rovinski - Yea

- 6. Motion to appoint Joseph Sperrazza as the Assistant Secretary/Treasurer for Jenkins Township for the year 2017 at a salary to be set by the Jenkins Township Auditors.**

Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey - Yea Mr. Rovinski - Yea

- 7. Motion to appoint Barbara Fairchild as the Jenkins Township Manager for the year 2017.**

Motion by Mr. Rovinski **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza - Yea Mr. Linskey- No Mr. Rovinski - Yea

- 8. Motion to appoint Stanley Rovinski as the Road Master for Jenkins Township for the year 2017 at a salary to be set by the Jenkins Township Auditors.**

Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza - Yea Mr. Linskey- Yea Mr. Rovinski - Yea

- 9. Motion to appoint Charles Ross, Esq. for a one (1) year term as Solicitor for the Jenkins Township Board of Supervisors with the term ending January 3rd, 2018**

Motion by Mr. Linskey **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea

- 10. Motion to reappoint Thomas Allardyce to a one (1) year term as Vacancy Board Chairman with the term ending January 4, 2018**

Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza - Yea Mr. Linskey- Yea Mr. Rovinski- Yea

- 11. Motion to conduct Regular Monthly Meetings of the Jenkins Township Board of Supervisors for the year 2017 on the Second Wednesday, of each month beginning at 7:00PM, or at such other time set by the Board of Supervisors.**

Motion by Mr. Linskey **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea

- 12. Motion to designate the Fidelity Deposit and Discount Bank of Dunmore, Local Branches, as the Depository for all Jenkins Township Funds.**

Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza - Yea Mr. Linskey - Yea Mr. Rovinski- Yea

- 13. Motion to authorize the Chairman, Vice Chairman, Secretary/Treasurer and the Township Manager as the persons to sign all general fund checks and pertinent banking forms for 2017.**
Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski - Yea
- 14. Motion to authorize the Chairman, Vice Chairman, Secretary/Treasurer and the Township Manager as the persons to sign all Checkbooks for 2017.**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza- Yea Mr. Linskey - Yea Mr. Rovinski - Yea
- 15. Motion to authorize the Township Manager to pay bills twice a month to avoid losing discounts or be late in paying bills after their due dates.**
Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski - Yea
- 16. Motion to appoint Joseph Sperrazza the voting Delegate to the Annual Pennsylvania State Association of Township Supervisors Convention, April 23 to April 26, 2017.**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski - Yea
- 17. Motion to authorize the payment of expenses of the three (3) Township Supervisors and the Township Manager incurred for the 2017 Township Supervisors Convention**
Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza - Yea Mr. Linskey- Yea Mr. Rovinski- Yea
- 18. Motion to appoint Joseph Lewis as the Department Head of the Public Works Department.**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea
- 19. Motion to reappoint Robert Linskey as the Department Head of the Police Department and the Administrative office**
Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea

20. **Motion to reappoint Joseph Sperrazza as the Department Head of the Fire Department.**
Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski - Yea
21. **Motion to appoint Robert Linskey to a Five (5) year term on the Wyoming Valley Sewer Authority with the term ending January 3rd, 2022.**
Motion by Mr. Linskey **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski – Yea
22. **Motion to appoint Jack Lasky to a one (1) year term as the EMA Co- Coordinators for Jenkins Township with the ending January 3, 2018.**
Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea
23. **Motion to reappoint JoElle Dougherty for one (1) year term as the Jenkins Township Zoning officer with the ending January 3, 2018.**
Motion by Mr. Linskey **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski- Yea
24. **Motion to reappoint Joseph Blazosek, Esq. for a one (1) year term as Solicitor for the Jenkins Township Planning Commission and the Jenkins Township Zoning Hearing Board with the ending January 3, 2018.**
Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza- Yea Mr. Linskey- Yea Mr. Rovinski - Yea
25. **Motion to appoint Andrew LaFratte for a one (1) year term as the Jenkins Township Open Records Officer with the ending January 3, 2017.**
Motion by Mr. Linskey **Second by Mr. Sperrazza**
Roll Call: Mr. Sperrazza - Yea Mr. Linskey– Yea Mr. Rovinski– Yea
26. **Motion to approve the standard mileage rate of 57.5 cents for business use of automobile as per IRS Notice 2014-79 while conducting Township business.**
Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza – Yea Mr. Linskey– Yea Mr. Rovinski – Yea
27. **Motion to appoint Andrew LaFratte as Assistant Township Manager with term ending January 3rd, 2018.**
Motion by Mr. Sperrazza **Second by Mr. Linskey**
Roll Call: Mr. Sperrazza – Yea Mr. Linskey– Yea Mr. Rovinski – Yea

28. **Motion to hire Emily Herron as full-time secretary/bookkeeper.**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza – Yea Mr. Linskey– Yea Mr. Rovinski – Yea
29. **Motion to remove Robert Jones from signing checks.**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza – Yea Mr. Linskey– Yea Mr. Rovinski – Yea
30. **Motion to appoint Robert Jones as a consultant for Township Business.**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza – Yea Mr. Linskey– Yea Mr. Rovinski – Yea
31. **Motion to advertise in local newspaper for submitting applications to fill Township Manager position.**
Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza - Yea Mr. Linskey– Yea Mr. Rovinski– Yea

ANNOUNCEMENTS:

- A. **The Jenkins Township Board of Supervisors regular monthly meeting will be held on Wednesday January 11th, 2017 at 7:00pm.**
- B. **Jenkins Township refuse stickers are currently on sale during normal business hours.**
- C. **Christmas trees will be picked up on Thursdays and Fridays during the month of January weather permitting.**
- D. **The Jenkins Township Planning Commission will meet Thursday, January 19th 2017 at 7:30pm.**
32. **Motion to Adjourn 8:00 PM**
Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza – Yea Mr. Linskey– Yea Mr. Rovinski – Yea