

JENKINS TOWNSHIP BOARD OF SUPERVISORS
MINUTES
FOR THE REGULAR MEETING
March 11, 2020
7:00 P.M.

Mr. Rovinski Called the Meeting to order at 7:04 P. M.

Everyone joined in the PLEDGE OF ALLEGIANCE

ROLL CALL was taken. Present were Stanley E. Rovinski –Chairman, Joseph Sperrazza -Vice Chairman, Robert Linskey-Secretary/Treasurer, Barbara Fairchild - Township Manager, Charles G. Ross Jr., Esq.- Solicitor was present.

The floor was open to the public to address the Board of Supervisors regarding any items placed on the agenda for this meeting and/or any general municipal business. Residents were requested to sign the sheet clearly with name, address and phone number. Please remember to address the board of supervisors directly with your comments. The Board of Supervisors would ask that all cell phones and any electronic device be turned off during the meeting.

- 1.) Charles Litzi-50 Orchard St. Addressed his concerns for the need for a PPL pole. Ms. Fairchild gave Mr. Rovinski the information last month. He will take care of it.

APPROVAL OF MINUTES

Motion to approve the minutes for Regular Meeting held on February 12th, 2020.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza –Yes

Mr. Linskey-Yes

Mr. Rovinski-Yes

CORRESPONDENCE

Motion to accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza –Yes

Mr. Linskey-Yes

Mr. Rovinski- Yes

REPORTS

Motion to accept the February 2020 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file.

Building Inspector ✓
Fire Chief ✓
Police Chief ✓
Zoning Officer ✓
Code Enforcement ✓
Crime Watch
Tax Collector ✓
Planning Commission ✓
Zoning Hearing Board

Motion by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes
Second by Mr. Linskey
Mr. Linskey-Yes
Mr. Rovinski- Yes

RATIFICATION AND APPROVAL OF PAYMENT OF BILLS

Motion to ratify the payment of monthly bills for February 2020 in the amount of \$143,560.60 from the General Fund.

Motion by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes
Second by Mr. Sperrazza
Mr. Linskey-Yes
Mr. Rovinski- Yes

Motion to ratify the transfers from the General Fund to the Payroll Fund for Payroll # 3 of 2020 of Thirty Three Thousand Seventy Four Dollars and .19 cents (\$33,074.19) and the transfer for Payroll #4 of 2020 of Thirty Seven Thousand One Hundred Twenty Two Dollars and .64 cents (\$37,122.64) and Payroll # 5 of 2020 of Thirty Five Thousand Three Hundred Seventy Two Dollars and .46 cents (\$35,372.46).

Motion by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes
Second by Mr. Sperrazza
Mr. Linskey-Yes
Mr. Rovinski- Yes

READING OF THE TREASURER'S REPORT by Mr. Linskey.

Motion to approve the Treasurer's Report for the month of February 2020.

Motion by Mr. Rovinski
Roll Call: Mr. Sperrazza –Yes
Second by Mr. Sperrazza
Mr. Linskey-Yes
Mr. Rovinski- Yes

UNFINISHED BUSINESS:

Motion to ratify the payment for the change orders for Apollo Group to replace conduit, extra foundation work, sidewalk repair and 60 AMP Wire Increase for \$36,560.00. Mr. Sperrazza asked to hold the check until the work is completed and satisfactory.

Motion by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes
Second by Mr. Linskey
Mr. Linskey-Yes
Mr. Rovinski- Yes

NEW BUSINESS

Motion to pass Resolution # 3 of 2020 adopting the FMLA policy.

Attorney Ross said he wanted to have this tabled since we need to change the medical benefit portion. Mr. Rovinski said he wants this done. We have been working on this for months. Mr. Sperrazza said we can pass with the policy except for changes with parts pertaining to medical.

Motion by Mr. Rovinski

Roll Call: Mr. Sperrazza –Yes

Second by Mr. Sperrazza

Mr. Linskey-Yes

Mr. Rovinski-Yes

Motion to pass Resolution # 4 of 2020 adopting Hazardous Communication plan and safety training and new hire employee safety training policies per AM Trust Worker's Comp recommendations.

Motion by Mr. Sperrazza

Roll Call: Mr. Sperrazza –Yes

Second by Mr. Linskey

Mr. Linskey-Yes

Mr. Rovinski- Yes

Motion to accept the submission of the estimate revision to the LSA Street Improvement Application from December 2019 to reflect the total to \$484,081.00 with engineering and contingencies for Carey Lane, Gaffney Dr.(Tedrick St.), Laflin Rd. (Carey Lane to RR tracks) and Woodrow Lane.

Mr. Rovinski said why do we have to do this? Ms. Fairchild said we have to adhere to the changes for the revision of the grant. Mr. Rovinski said we can make changes according to what the Board wants done. We had to submit the changes per the engineer she said.

Motion by Mr. Linskey

Roll Call: Mr. Sperrazza –Yes

Second by Mr. Sperrazza

Mr. Linskey-Yes

Mr. Rovinski-Yes

Motion to accept the letter of resignation from Drew Malvizzi effective 3/1/20.

Motion by Mr. Linskey

Roll Call: Mr. Sperrazza –Yes

Second by Mr. Rovinski

Mr. Linskey-Yes

Mr. Rovinski-Yes

Motion to accept the merger of the Jenkins Twp. Volunteer Hose Co & Yatesville Volunteer Firemen Association Merger.

Motion by Mr. Sperrazza

Roll Call: Mr. Sperrazza –Yes

Second by Mr. Linskey

Mr. Linskey-Yes

Mr. Rovinski- Yes

ANNOUNCEMENTS:

- A. The Jenkins Township Board of Supervisors regular monthly meeting will be held on Wednesday, April 08th, 2020 at 7:00 P.M.

- B. The Jenkins Township Crime Watch will meet Wednesday, April 1st, 2020 at 7:00 P.M.
- C. The Jenkins Township Planning Commission will meet on Wednesday, March 19th, 2020 at 7:00 P.M.
- D. Administrative Office will be closed on April 10, 2020 in observance of Good Friday.
- E. Jenkins township Easter Egg Hunt will be April 5, 2020 at 2:00 P.M.
- F. The Jenkins Township Annual 4 Mile Run/1 Mile Walk will be held on May 9, 2020 starting at 9:00 a.m. at the Pittston Area High School. For details go to NEPARunner.com or contact Wendy at Township at 570-654-3315.
- G. The Veteran's Memorial Committee will hold a bus trip to Turning Stone on April 25, 2020. Bus will leave from the K-Mart Pittston Plaza at 7:00 A.M. and return at 9:30 P.M. Cost is \$52.00. Details will follow. The future events will include a Corn Hole Tournament in June and coin drop on May 23, 2020.

Mr. Rovinski said earlier we passed a FMLA policy. We want to show our employees we care about them and we are not violating any ordinances. We will protect their jobs. We are working on this for a while now.

Motion to adjourn at 7:21 P.M.

Motion by Mr. Sperrazza
 Roll Call: Mr. Sperrazza –Yes

Second by Mr. Linskey
 Mr. Linskey-Yes Mr. Rovinski-Yes

Respectfully Submitted,



Barbara Fairchild, Manager