

JENKINS TOWNSHIP BOARD OF SUPERVISORS
MINUTES
FOR THE REGULAR MEETING
May 13, 2020
7:00 P.M.

Mr. Rovinski Called the Meeting to order at 7:08 P. M.

DUE TO COVID-19 our meeting was held via JENKINS TOWNSHIP FACE BOOK LIVE and social distancing was enforced in the Board of Supervisors meeting room.

Everyone joined in the PLEDGE OF ALLEGIANCE

ROLL CALL was taken. Present were Stanley E. Rovinski –Chairman, Joseph Sperrazza -Vice Chairman, Robert Linskey-Secretary/Treasurer, Barbara Fairchild - Township Manager, Charles G. Ross Jr., Esq.- Solicitor was present.

The floor was open to the public to address the Board of Supervisors regarding any items placed on the agenda for this meeting and/or any general municipal business. As advertised all public comment was to be sent via email to the township manager for any items they would like to be addressed at the meeting.

APPROVAL OF MINUTES

Motion to approve the minutes for Regular Meeting held on April 08th, 2020.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza –Yes

Mr. Linskey-Yes

Mr. Rovinski-Yes

CORRESPONDENCE

Motion to accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza –Yes

Mr. Linskey-Yes

Mr. Rovinski- Yes

REPORTS

Motion to accept the April 2020 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file.

Building Inspector ✓
Fire Chief ✓
Police Chief ✓
Zoning Officer ✓
Code Enforcement

Crime Watch
Tax Collector ✓
Planning Commission ✓
Zoning Hearing Board

Motion by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes

Second by Mr. Linskey
Mr. Linskey-Yes Mr. Rovinski- Yes

RATIFICATION AND APPROVAL OF PAYMENT OF BILLS

Motion to ratify the payment of monthly bills for April 2020 in the amount of \$298,190.41 from the General Fund.

Motion by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes

Second by Mr. Sperrazza
Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to ratify the transfers from the General Fund to the Payroll Fund for Payroll #8 of 2020 of Thirty Six Thousand Twenty Four Dollars and .96 cents (\$36,024.96) and the transfer for Payroll #9 of 2020 of Thirty Three Thousand Six Hundred Ninety Six Dollars and .89 cents (\$33,696.89).

Motion by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes

Second by Mr. Sperrazza
Mr. Linskey-Yes Mr. Rovinski- Yes

READING OF THE TREASURER’S REPORT by Mr. Linskey.

Motion to approve the Treasurer’s Report for the month of April 2020.

Motion by Mr. Rovinski
Roll Call: Mr. Sperrazza –Yes

Second by Mr. Sperrazza
Mr. Linskey-Yes Mr. Rovinski- Yes

UNFINISHED BUSINESS:

Motion to ratify the payment for the change orders for the Market St. widening project for American Asphalt of \$6,210.00 for Ditch Cleaning – Approximately 320 LF @ \$ 15.00 / LF = \$ 4,800.00. This includes all work associated with the swales and Three “Relief Areas”– 3 Each @ \$ 470.00 = \$ 1,410.00. This includes all work associated with the Relief areas. 2100 ft that is to be done was not included with the Pave Project.

Motion by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes

Second by Mr. Linskey
Mr. Linskey-Yes Mr. Rovinski- Yes

NEW BUSINESS

Motion to ratify the execution of the Agreement for the Seller to reimburse Jenkins Township for the Radon Inspection for 58 Chestnut St. at the Closing for the properties scheduled for May 15, 2020.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to ratify the agreement to extend the Jenkins Township Fire Fighters Local 840 of the AFL_CIO_CLC Collective Bargaining Agreement signed on April 23, 2020 for a 3% increase for fire fighter’s basic salaries of \$52,324.91 Article III Longevity will be included and agreement will remain in effect until December 31, 2021.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski- Yes

Motion to Pass Resolution #4 of 2020-The ten (10%) percent penalty for taxes imposed on the assessed value of real property located in Jenkins Township, Luzerne County, is hereby waived until August 19, 2020.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to put certain municipal properties out for bid with reserve bid for 1232 Main St. 1247 Main St., 76 Chapman, 17 Gaughan St.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion tabled for execution of engagement letter for Prociak and Associates for 2019 Audit.

Motion to ratify the request for permission to advertise for contract 1 environmental abatement and contract 2 structure demolition for the CDBG-DR Jenkins Township spring 2020 project.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to have the bid opening for contract 1 environmental abatement and contract 2 structure demolition for the CDBG-DR Jenkins Township spring 2020 project on May 20, 2020 at 10:00 A.M. If everything is in order it can be awarded to the lowest bidder

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to submit Pay Request #4 for PA Small Sewer & Water for VMC Realty \$91,399.79.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to advertise the ARLE (Automated Red Light Enforcement) Project to be put out for bid also to add 8th St., Old Boston Rd., 84 Lumber School Zones, River Rd. arrows for Railroad Tracks.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to advertise the 2020 Paving Project II for additional streets to be put out for bid.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to enter into the Lease Agreement with Lion’s Club for the Lion’s Park and Tenant will pay for Liability Insurance.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to have Solicitor prepare correspondence to NE Revenue and Pittston Area School District to accept the bid for Repository Sales Agreement for 13 Quiet Cove.

Motion by Mr. Linskey Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to amend UCC Code to have anyone who does not have a building permit to give them 48 hours to acquire a permit.

Motion by Mr. Rovinski Second by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

Motion to prepare the shoulder on Market St. N & B provided estimate of \$9156.00.

Motion by Mr. Sperrazza Second by Mr. Linskey
Roll Call: Mr. Sperrazza –Yes Mr. Linskey-Yes Mr. Rovinski-Yes

ANNOUNCEMENTS:

- A. The Jenkins Township Board of Supervisors regular monthly meeting will be held on Wednesday, June 10th, 2020 at 7:00 P.M.
- B. The Jenkins Township Crime Watch will meet Wednesday, June 3rd, 2020 at 7:00 P.M.
- C. The Jenkins Township Sanitary Authority meeting that was scheduled May 14, 2020 at 7:00 P.M. is cancelled.
- D. The Jenkins Township Planning Commission is scheduled on Thursday, May 21st, 2020 at 7:00 P.M.
- E. Administrative Office will be closed on May 25, 2020 in observance of Memorial Day.
- F. The Jenkins Township Annual 4 Mile Run/1Mile Walk will be hopefully held at a date to be announced starting at 9:00 a.m. at the Pittston Area High School. For details go to NEPARunner.com or contact Wendy at Township at 570-654-3315
- G. The Veteran's Memorial Committee would like to have a dedication on Memorial Day.
- H. Election Day is now June 2, 2020. Voting will be held at the Pittston Area High School. Administrative offices will be closed that day.

Motion to adjourn at 7:35 P.M.

Motion by Mr. Sperrazza
Roll Call: Mr. Sperrazza –Yes

Second by Mr. Linskey
Mr. Linskey-Yes Mr. Rovinski-Yes

Respectfully Submitted,



Barbara Fairchild, Manager