

**JENKINS TOWNSHIP BOARD OF SUPERVISORS  
MINUTES FOR THE REGULAR MEETING**

February 9, 2022

7:00 P.M.

**DUE TO COVID-19 SOCIAL DISTANCING IS BEING ENFORCED  
IN THE BOARD OF SUPERVISORS MEETING ROOM**

Mr. Rovinski called the meeting to order at **7:05 P.M.**

Everyone joined in the **PLEDGE OF ALLEGIANCE**

**ROLL CALL** was taken. Present were Stanley E. Rovinski-Chairman, Joseph Sperrazza-Vice Chairman, Robert Linskey-Secretary/Treasurer, Charles G. Ross Jr., Esq.-Solicitor

IF ANYONE WANTED TO ADDRESS ANYTHING PERTAINING TO THE AGENDA OR THE MEETING THEY ARE TO EMAIL TO **jenkinsbos@comcast.net** BY 3:00 P.M. THE DAY OF THE MEETING

We received Emails from: No one, No comments on Facebook Live.

Opened bids for the New Police Station. See attached Bid Tabulation Sheet. Recessed meeting at 7:18 PM and resumed meeting at 7:20 PM

Randy Perry, NE Surveyors asked about the Para Family Minor Sub Division that Mike Amato has not returned his phone call. He knows he has been sick. Recommended approval upon from Mike Amato approval of the sub division.

Shirley Berti Neely asked about the telephone poles being installed further onto the properties. Its PP & L installing the poles for the new cable wire being installed by 3 different companies. Shirley then asked about the bids for the new police station. Mr. Linskey explained that the bids are assigned to the lowest and most responsible bidder.

**Motion** to approve the **Para Sub Division** contingent upon Mike Amato's Comments

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

**Motion** to approve the minutes for the Reorganizational Meeting held on January 3, 2022 and the Recessed Reorganizational Meeting and Regular Meeting held on January 12, 2022.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

**Motion** to accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by Mr. Sperrazza                      Second by Mr. Linskey  
Roll Call: Mr. Sperrazza-YES              Mr. Linskey- YES      Mr. Rovinski-YES

**Motion** to accept the 2022 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file.

Building Inspector ✓	Crime Watch
Fire Chief ✓	Tax Collector ✓
Police Chief ✓	Planning Commission ✓
Zoning Officer ✓	Zoning Hearing Board
Code Enforcement ✓	Budget vs Actual

Motion by Mr. Sperrazza                      Second by Mr. Linskey  
Roll Call: Mr. Sperrazza-YES              Mr. Linskey-YES      Mr. Rovinski-YES

**Motion** to ratify the payment of monthly bills for January 2022 in the amount of \$202,542.57 from the General Fund.

Motion by Mr. Linskey                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES              Mr. Linskey-YES      Mr. Rovinski-YES

**Motion** to ratify the transfers from the General Fund to the Payroll Fund for Payroll #1 of 2022 for Forty-One Thousand Seven Hundred Eleven Dollars and .18 cents (**\$41,711.18**) and Payroll #2 of 2022 of Forty-Seven Thousand Six Hundred Seventy-Seven Dollars and .65 (**\$47,677.65**).

Motion by Mr. Linskey                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES              Mr. Linskey-YES      Mr. Rovinski-YES

**Motion** to approve the Treasurer's Report for the month of January 2022.

Motion by Mr. Rovinski                      Second by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES              Mr. Linskey-YES      Mr. Rovinski-YES

**Motion** to accept the bid for **General Construction** to HNP Construction for the New Police Station Renovations in the amount of \$201,750.00.

Motion by Mr. Sperrazza                      Second by Mr. Linskey  
Roll Call: Mr. Sperrazza - YES              Mr. Linskey - YES      Mr. Rovinski – YES

**Motion** to accept or deny the bid for **HVAC** to \_\_\_\_\_ for the New Police Station Renovations in the amount of \_\_\_\_\_. **TABLED**

Motion by Mr. Linskey	Second by Mr. Sperrazza	
Roll Call: Mr. Sperrazza - YES	Mr. Linskey - YES	Mr. Rovinski – YES

**Motion** to accept the bid for **Electrical** to Mark Whitehead Contractors for the New Police Station Renovations in the amount of \$18,250.00.

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza - YES	Mr. Linskey - YES	Mr. Rovinski – YES

**Motion** to hire Vince Zerblas for the Department of Public Works effective February 14, 2022 at a starting rate of \$16.00 per hour.

Motion by Mr. Rovinski	Second by Mr. Sperrazza	
Roll Call: Mr. Sperrazza - YES	Mr. Linskey - YES	Mr. Rovinski – YES

**Motion** to Pass Resolution # 3 of 2022 authorizing the Jenkins Township Board of Supervisors to apply for a PA Small Water & Sewer Grant from the Department of Community & Economic Development.

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza - YES	Mr. Linskey - YES	Mr. Rovinski –YES

**Motion** to Pass Resolution # 4 of 2022 authorizing the Jenkins Township Board of Supervisors to apply for a Local Share Account Statewide Grant from the Department of Community & Economic Development.

Motion by Mr. Linskey	Second by Mr. Sperrazza	
Roll Call: Mr. Sperrazza -YES	Mr. Linskey -YES	Mr. Rovinski –YES

**Motion** to Pass Resolution # 5 of 2022 authorizing the Jenkins Township Board of Supervisors to make application to the 2022 Environmental Grant Program from PA American Water.

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza - YES	Mr. Linskey -YES	Mr. Rovinski –YES

**Motion to advertise for bids for the Storm Water Project #1 of 2022**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - YES

Mr. Linskey -YES

Mr. Rovinski –YES

**ANNOUNCEMENTS:**

- A. The Jenkins Township Board of Supervisors Regular monthly meeting will be held on Wednesday, March 9, 2022 at 7:00 P.M.
- B. The Jenkins Township Sanitary Authority will meet Thursday, March 10, 2022 at 7:00 P.M.
- C. The Jenkins Township Planning Commission is scheduled for Thursday, February 17, 2022 at 7:00 P.M.
- D. The Administrative Office will be closed Monday February 21, 2022 in observance of Presidents Day.
- E. The Board of Supervisors meetings will now be closed to the public and will be held via live on Facebook until further notice.
- F. The Jenkins Township/Yatesville Boro Crime Watch will meet on March 3, 2022 at 7:00 PM
- G. The 5<sup>th</sup> Annual Jenkins Twp/Yatesville Boro Crime Watch 4 Mile Run/ 1 Mile Walk will be held on May 7, 2022 at the PAHS. Registration can be via paper registration available at the Township office or go to RunSignUp.com and get registered online. If you would like to be a Sponsor and have your name placed on the back of the T-Shirt please call Wendy @ 570-654-3315.
- H. Virginia Linskey, Tax Collector announces her hours will be Tuesdays 9AM to 11AM, Wednesdays 4:30PM to 6:30PM at the Township building, Hours by Appointment, Special Pickup for Senior Citizens and also a Secured locked drop box located at 12 Para Drive. Virginia can also be reached at 570-655-3538.
- I. Jenkins Township BOS will participate in the St. Patrick's Parade, held on March 5, 2022.
- J. Jenkins Township announced that on April 29, 2022 at SBC will be a fundraiser for NEPA Inclusive.

**Motion** to adjourn at 7:50 P.M.

Motion by Mr. Sperrazza

Roll Call: Mr. Sperrazza- YES

Second by Mr. Linskey

Mr. Linskey- YES

Mr. Rovinski-YES

Respectfully Submitted,



Wendy Sartin,

Jenkins Township Secretary

**PENNEASTERN**

165 NORTH WILKES-BARRE BOULEVARD  
WILKES-BARRE, PA 18702  
PHONE (570) 208-3130 FAX (570) 823-4727

**PROJECT:** JENKINS TOWNSHIP POLICE BUILDING CONVERSION PROJECT

**PRE-BID:** 1/26/2022 @ 10:00 AM

**BID DUE:** 2/9/2022 @ 3:00 PM

**BID OPENING:** 2/9/2022 @ 7:00 PM

**BID TABULATION**

**Contract No. 1 – General Construction**

<b>Bidders Name &amp; Address</b>	<b>Lump Sum Base Bid</b>	<b>Deduct Alter # 1 Roof</b>	<b>Deduct Alter # 4 Siding</b>	<b>Bid Bond Yes or No</b>	<b>Remarks</b>
H & P CONSTRUCTION 456 Oak Street Kulpmont, PA 17834	\$201,750	\$6,435	\$5,280	YES	Awarded
SPOTTS BROTHERS 1327 Long Run Rd Schuylkill Haven, PA 17972	\$234,327	\$8,000	\$7,470	YES	
CHAMPION BUILDERS 239 Pringle St. Kingston, Pa 18704	\$259,450	\$4,100	\$4,500	YES	
BOGNET, INC PO Box 206 Hazleton, PA 18201					
DODGE DATA 2860 S. State Hwy 161, Ste 160 Grand Prairie, TX 75052					

CONSTRUCT CONNECT 30 Technology Pkwy S, Suite 100 Norcross, GA 30092						
SHARROW CONSTRUCTION 6505 2nd Street Bloomsburg, PA 17815	\$255,893	\$5,903	\$11,600	YES		
MULTISCAPE 1093 S. Township Blvd Pittston, PA 18640	\$301,000	\$13,000	\$19,000	YES		

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**BID TABULATION**

Contract No. 2 – HVAC Construction

Tabled

Bidders Name & Address	Lump Sum Base Bid	Bid Bond Yes or No	Remarks
SPOTTS BROTHERS 1327 Long Run Rd Schuylkill Haven, PA 17972	\$61,600	YES	
BOGNET, INC PO Box 206 Hazleton, PA 18201			
AIRCON 275 Buttonwood Street Larksville, PA 18651	\$64,500	YES	
CONSTRUCT CONNECT 30 Technology Pkwy S, Suite 100 Norcross, GA 30092			
TROY MECHANICAL 100 State Hwy Moosic, PA 18507	\$72,680	YES	



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**BID OPENING:** 2/9/2022 @ 7:00 PM

**BID TABULATION**

**Contract No. 3 – Electrical Construction**

<b>Bidders Name &amp; Address</b>	<b>Lump Sum Base Bid</b>	<b>Bid Bond Yes or No</b>	<b>Remarks</b>
SPOTTS BROTHERS 1327 Long Run Rd Schuylkill Haven, PA 17972	\$39,200	YES	
CONSTRUCT CONNECT 30 Technology Pkwy S, Suite 100 Norcross, GA 30092			
3R ELECTRIC 1531 PA 29 Hunlock Creek, PA 18621			
MARK WHITEHEAD ELECTRICAL 12038 State Route 106 Kingsley, PA 18826	\$18,250	YES	Awarded