

JENKINS TOWNSHIP BOARD OF SUPERVISORS

AGENDA FOR THE REGULAR MEETING

May 15, 2024

7:00 P.M.

1. CALL MEETING TO ORDER

Meeting called to order at _____ P.M.

2. PLEDGE OF ALLEGIANCE

- 3. ROLL CALL:**
- | | |
|------------------------------------|-------|
| Stanley E. Rovinski -Chairman | _____ |
| Joseph Sperrazza -Vice Chairman | _____ |
| Robert Linskey-Secretary/Treasurer | _____ |
| Girard J. Mecadon, Esq.- Solicitor | _____ |

IF ANYONE WANTED TO ADDRESS ANYTHING PERTAINING TO THE AGENDA OR THE MEETING, THEY ARE TO EMAIL TO secretary@jenkinstownship.org BY 3:00 P.M. THE DAY OF THE MEETING

We received Emails from:

4. APPROVAL OF MINUTES

Motion to approve the minutes for the Regular Meeting held on April 10, 2024.

| | | |
|---------------------------|--------------|---------------|
| Motion by | Second by | |
| Roll Call: Mr. Sperrazza- | Mr. Linskey- | Mr. Rovinski- |

5. CORRESPONDENCE

Motion to accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

| | | |
|---------------------------|--------------|---------------|
| Motion by | Second by | |
| Roll Call: Mr. Sperrazza- | Mr. Linskey- | Mr. Rovinski- |

6. REPORTS

Motion to accept the April 2024 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file.

Building Inspector ✓
Fire Chief ✓
Police Chief ✓
Zoning Officer ✓
Code Enforcement ✓

Crime Watch
Tax Collector ✓
Planning Commission ✓
Zoning Hearing Board
Budget vs Actual

Motion by
Roll Call: Mr. Sperrazza-

Second by
Mr. Linskey- Mr. Rovinski-

7. RATIFICATION AND APPROVAL OF PAYMENT OF BILLS

Motion to ratify the payment of monthly bills for April 2024 in the amount of **\$397,531.41** from the General Fund.

Motion by
Roll Call: Mr. Sperrazza-

Second by
Mr. Linskey- Mr. Rovinski-

8. Motion to ratify the transfers from the General Fund to the Payroll Fund for **Payroll #7** of 2024 for Sixty-Seven Thousand Five Hundred Dollars (**\$67,500.00**), **Payroll #8** of 2024 for Sixty-Four Thousand Dollars (**\$63,500.00**), **Payroll #9** of 2024 for Sixty Thousand Dollars (**\$60,000.00**)

Motion by
Roll Call: Mr. Sperrazza-

Second by
Mr. Linskey- Mr. Rovinski-

9. READING OF THE TREASURER’S REPORT by Mr. Linskey.

Motion to approve the Treasurer’s Report for the month of April 2024.

Motion by
Roll Call: Mr. Sperrazza-

Second by
Mr. Linskey- Mr. Rovinski-

NEW BUSINESS:

10. Motion to pass **Ordinance 1 of 2024**, adopting Floodplain Management Regulations to promote public health, safety, and the general welfare of its citizenry, pending no corrective action by the Luzerne County Planning Commission.

Motion by
Roll Call: Mr. Sperrazza-

Second by
Mr. Linskey- Mr. Rovinski-

11. Motion to advertise for bids, property owned by Jenkins Township of an estimated fair market value as follows:

- Lot 1 Gaffney Street Minimum bid of \$40,000.00
- Lot 2 Gaffney Street Minimum bid of \$40,000.00

- Lot 3 Gaffney Street Minimum bid of \$40,000.00
- Lot 4 Gaffney Street Minimum bid of \$30,000.00

Motion by
 Roll Call: Mr. Sperrazza - Second by
 Mr. Linskey - Mr. Rovinski –

- 12. Motion to** designate the week of May 19th to 25th, 2024, as National Public Works Week, and thank our DPW workers for “Advancing Quality of Life for All”.

Motion by
 Roll Call: Mr. Sperrazza- Second by
 Mr. Linskey- Mr. Rovinski-

- 13. Motion to** pass **Resolution Number 6**, adopting an Employee Handbook for Jenkins Township Non-Union, full-time, part-time, and seasonal employees.

Motion by
 Roll Call: Mr. Sperrazza- Second by
 Mr. Linskey- Mr. Rovinski-

ANNOUNCEMENTS:

- a. Jenkins Township Board of Supervisors’ meeting will be held on June 12, 2024, at 7:00 P.M.
- b. Jenkins Township Sanitary Authority meeting will be held on July 11, 2024, at 7:00 P.M.
- c. The Jenkins Township Planning Commission meeting will be held on May 16, 2024, at 7:30 P.M
- d. The Jenkins Township Business Office will be closed May 27, 2024, for Memorial Day.
- e. The Jenkins Township/Yatesville Boro Crime Watch held its 7th year for the 4 Mile Run/ 1 Mile Walk on May 11, 2024.The Crime Watch Race this year was dedicated to Scranton Detective Kyle Gilmartin. It was a great success, and the Crime Watch was able to present the Gilmartin Family with a \$5000.00 check.
- f. On June 29, 2024 there will be a 5k Run/1 Mile walk starting and ending at the Pittston Area Primary Center on Rock Street, Hughestown. This race is called “Rae of Sunshine” to support one of our Full time Firefighters Jamie Merlino who lost his 10-year-old

daughter to an illness in December of 2022. You can register at runsignup.com or call Jamie at 570-237-0780.

- g. The Jenkins Township Crime Watch will have a meeting on June 6, 2024, at 6:30 PM.
- h. Today, May 15, 2024, is Police Memorial Day, we would like to thank all the Jenkins Township Police a very big thank you for their service to our community.
- i. May 19-25 also marks National EMS Week. It's a time to show our gratitude toward EMTs and paramedics who provide lifesaving care across the nation every day.

14. Motion to adjourn at _____ P.M.

Motion by
Roll Call: Mr. Sperrazza-

Second by
Mr. Linskey-

Mr. Rovinski-