

# JENKINS TOWNSHIP BOARD OF SUPERVISORS

## AGENDA FOR THE REGULAR MEETING

January 5, 2026

7:00 P.M.

**1. CALL MEETING TO ORDER**

Meeting called to order at \_\_\_\_\_ P.M.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL:**

Stanley E. Rovinski -Chairman

Joseph Sperrazza -Vice Chairman

Robert Linskey-Secretary/Treasurer

Girard J. Mecadon, Esq.- Solicitor

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IF ANYONE WANTED TO ADDRESS ANYTHING PERTAINING TO THE AGENDA OR THE MEETING, THEY ARE TO EMAIL TO **secretary@jenkinstownship.org** BY 3:00 P.M. THE DAY OF THE MEETING

We received Emails from:

**4. APPROVAL OF MINUTES**

**Motion to** approve the minutes for the Regular Meeting held on December 10, 2025.

Motion by

Roll Call: Mr. Sperrazza-

Second by

Mr. Linskey-

Mr. Rovinski-

**5. CORRESPONDENCE**

**Motion to** accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by

Roll Call: Mr. Sperrazza-

Second by

Mr. Linskey-

Mr. Rovinski-

**6. REPORTS**

**Motion to** accept the December 2025 Department Reports presented to the Board of Supervisors prior to the meeting and to place on file.

Building Inspector ✓  
Fire Chief  
Police Chief ✓  
Zoning Officer ✓  
Code Enforcement ✓

Crime Watch  
Tax Collector ✓  
Planning Commission ✓  
Zoning Hearing Board  
Budget vs Actual

Motion by  
Roll Call: Mr. Sperrazza-

Second by  
Mr. Linskey-

Mr. Rovinski-

**7. RATIFICATION AND APPROVAL OF PAYMENT OF BILLS**

**Motion to** ratify the payment of monthly bills for December 2025 in the amount of **\$314,230.19** from the General Fund.

Motion by  
Roll Call: Mr. Sperrazza-

Second by  
Mr. Linskey-

Mr. Rovinski-

**8. Motion to** ratify the transfers from the General Fund to the Payroll Fund for **Payroll #25** of 2025 for Seventy Thousand Dollars (**\$70,000.00**), **Payroll #26** of 2025 for Seventy Thousand Dollars (**\$70,000.00**).

Motion by  
Roll Call: Mr. Sperrazza-

Second by  
Mr. Linskey-

Mr. Rovinski-

**9. READING OF THE TREASURER'S REPORT by Mr. Linskey.**

**Motion to** approve the Treasurer's Report for the month of December 2025.

Motion by  
Roll Call: Mr. Sperrazza-

Second by  
Mr. Linskey-

Mr. Rovinski-

**NEW BUSINESS:**

**10. Motion to** hire Holly Pambianco at a rate of set by the Board of Supervisors effective December 15, 2025

Motion by  
Roll Call: Mr. Sperrazza -

Second by  
Mr. Linskey -

Mr. Rovinski -

**11. Motion to** appoint Holly Pambianco as an authorized signer for any future Local Share Account and other Transactions.

Motion by

Second by

Roll Call: Mr. Sperrazza -

Mr. Linskey -

Mr. Rovinski –

- 12. Motion to** appoint Pittston Township Tax Collector Renee Menichinni as a Deputy Tax Collector to temporally fulfill the role of Jenkins Township Tax Collector in the event Virginia Sudo Linskey becomes incapacitated or unable to fulfill her duties as elected Jenkins Township Tax Collector.

Motion by

Second by

Roll Call: Mr. Sperrazza -

Mr. Linskey -

Mr. Rovinski –

- 13. Motion to** approve the monthly Op-Out Medical Reimbursement to C. Balestrini effective January 2026.

Motion by

Second by

Roll Call: Mr. Sperrazza -

Mr. Linskey -

Mr. Rovinski –

- 14. Motion to** authorize the payoff of the TRAN Note from the General Fund

Motion by

Second by

Roll Call: Mr. Sperrazza-

Mr. Linskey-

Mr. Rovinski-

- 15. Motion to** pass Resoluion Number 1 of 2026 to reapply for the issuance of a Tax and Revenue Anticipation Note for 2026 for 2026 in the amount of up to \$500,000.00 for Fidelity Bank.

Motion by

Second by

Roll Call: Mr. Sperrazza -

Mr. Linskey -

Mr. Rovinski –

- 16. Motion to** approve or deny Clear Span Change Order Number one (1), to add operators to the door for the garage in the amount of \$7,370.00.

Motion by

Second by

Roll Call: Mr. Sperrazza-

Mr. Linskey-

Mr. Rovinski-

- 17. Motion to** award the bid for Spadi Park restroom facilities to Hadley Construction in the amount of \$207,578.00

Motion by

Second by

Roll Call: Mr. Sperrazza-

Mr. Linskey-

Mr. Rovinsk-

## **ANNOUNCEMENTS:**

- a. The Jenkins Township Board of Supervisors' meeting will be held on February 16, 2026, at 7:00 P.M.
- b. The Jenkins Township Sanitary Authority meeting will be held on January 8, 2026, at 6:00 P.M.
- c. The Jenkins Township Auditors meeting will be on January 6, 2026 at 5:00 PM.
- d. The Jenkins Township Planning Commission meeting will be held on January 15, 2026, at 7:00 PM.
- e. Jenkins Twp. Recreation Board along with the Plaid Church held a Children's Christmas Party on 12/14/2025 at the Jenkins Twp. Hose Co. A great time was had by all.
- f. The Jenkins Township Business Office and DPW will be closed on Martin Luther King Day January 19, 2026.

### **18. Motion to adjourn at \_\_\_\_\_ P.M.**

Motion by  
Roll Call: Mr. Sperrazza-

Second by  
Mr. Linskey-

Mr. Rovinski-