

**JENKINS TOWNSHIP BOARD OF SUPERVISORS**  
**MINUTES FOR THE REGULAR MEETING**

July 17, 2024

7:00 P.M.

**CALL MEETING TO ORDER**

Mr. Rovinski called the meeting to order at 7:01 P.M.

**PLEDGE OF ALLEGIANCE**

Everyone joined in the **PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present were Stanley E. Rovinski–Chairman, Joseph Sperrazza-Vice Chairman, Robert Linskey-Secretary/Treasurer, Absent was Girard Mecadon, Esq., Solicitor

**\*\*Opening of the bids for the 4 lots on Gaffney Drive**

IF ANYONE WANTED TO ADDRESS ANYTHING PERTAINING TO THE AGENDA OR THE MEETING, THEY ARE TO EMAIL TO [secretary@jenkinstownship.org](mailto:secretary@jenkinstownship.org) BY 3:00 P.M. THE DAY OF THE MEETING

No emails or messages received.

Jim McLaughlin, Westminster Road, asked about how the refuse was coming along for 2025.

**APPROVAL OF MINUTES**

**Motion to** approve the minutes for the Regular Meeting held on June 12, 2024.

**Motion** by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- YES

Mr. Linskey-YES

Mr. Rovinski-YES

**CORRESPONDENCE**

**Motion to** accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

## REPORTS

**Motion to** accept the June 2024 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file.

Building Inspector ✓  
Fire Chief ✓  
Police Chief ✓  
Zoning Officer ✓  
Code Enforcement ✓

Crime Watch  
Tax Collector ✓  
Planning Commission ✓  
Zoning Hearing Board  
Budget vs Actual

Motion by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Linskey  
Mr. Linskey-YES

Mr. Rovinski-YES

## RATIFICATION AND APPROVAL OF PAYMENT OF BILLS

**Motion to** ratify the payment of monthly bills for June 2024 in the amount of **\$318,304.41** from the General Fund.

Motion by Mr. Linskey  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Sperrazza  
Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** ratify the transfers from the General Fund to the Payroll Fund for **Payroll #12** of 2024 for Sixty-eight Thousand Five Hundred Dollars (**\$68,500.00**), **Payroll #13** of 2024 for Sixty-six Thousand Dollars (**\$66,000.00**).

Motion by Mr. Linskey  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Sperrazza  
Mr. Linskey-YES

Mr. Rovinski-YES

## READING OF TREASURER'S REPORT by Mr. Linskey

**Motion to** approve the Treasurer's Report for the month of June 2024.

Motion by Mr. Rovinski  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Sperrazza  
Mr. Linskey-YES

Mr. Rovinski-YES

## NEW BUSINESS

**Motion to** add Luke Colleran as a **substitute** for the Zoning Hearing Board retroactive to **June 24, 2024**.

Motion by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Linskey  
Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** promote Officer Tracy Schultz to Sergeant retroactive to **June 24, 2024**, and make Officer Schultz acting Chief until the return of the current Chief/Acting Chief at a rate of pay as specified in the Collective Bargaining Agreement

Motion by Mr. Linskey  
Roll Call: Mr. Sperrazza- YES

Second by Mr. Sperrazza  
Mr. Linskey- YES

Mr. Rovinski- YES

**Motion to promote Sergeant Chris Purcell to Lieutenant retroactive to **June 24, 2024**, at a rate of pay as specified in the Collective Bargaining Agreement.**

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza-YES	Mr. Linskey-YES	Mr. Rovinski-YES

**Motion to donate \$500.00 to the **Rae of Sunshine Scholarship Fund**.**

Motion by Mr. Linskey	Second by Mr. Sperrazza	
Roll Call: Mr. Sperrazza-YES	Mr. Linskey-YES	Mr. Rovinski-YES

**Motion to adopt Ordinance No. 3 of 2024, **Short-Term Rental Ordinance**, along with the Short-Term Rental Application.**

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza- YES	Mr. Linskey- YES	Mr. Rovinski- YES

**Motion to pass Resolution Number 9 of 2024, authorizing the filing of a Multimodal Transportation Fund Grant with the Department of Community & Economic Development, in the amount of \$265,572.00.**

Motion by Mr. Linskey	Second by Mr. Sperrazza	
Roll Call: Mr. Sperrazza-YES	Mr. Linskey-YES	Mr. Rovinski-YES

**Motion to waive the zoning permit fee for a sign for United Community Volunteers, James Falzone, for 1 Memco Drive, in the amount of \$50.00.**

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza-YES	Mr. Linskey-YES	Mr. Rovinski-YES

**Motion to hire Drew Malvizzi as a Part Time Firefighter with a starting hourly wage of \$18.83 per hour.**

Motion by Mr. Linskey	Second by Mr. Sperrazza	
Roll Call: Mr. Sperrazza-YES	Mr. Linskey-YES	Mr. Rovinski-YES

**Motion to hire Paul Averill to Full Time DPW/Sanitation with a pay rate to be decided by the Board of Supervisors.**

Motion by Mr. Sperrazza	Second by Mr. Linskey	
Roll Call: Mr. Sperrazza-YES	Mr. Linskey-YES	Mr. Rovinski-YES

**Motion to award Lot 1 Gaffney Drive, with a minimum bid of \$40,000.00, to Nick Tomasetti, at a bid of \$41,000.00, being the highest bidder.**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - YES

Mr. Linskey - YES

Mr. Rovinski – YES

**Motion to award Lot 2 Gaffney Drive, with a minimum bid of \$40,000.00, to \_\_\_\_\_, at a bid of \$ \_\_\_\_\_, being the highest bidder.**

**TABLED**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - YES

Mr. Linskey - YES

Mr. Rovinski – YES

**Motion to award Lot 3 Gaffney Drive, with a minimum bid of \$40,000.00, to \_\_\_\_\_, at a bid of \$ \_\_\_\_\_, being the highest bidder.**

**TABLED**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - YES

Mr. Linskey - YES

Mr. Rovinski – YES

**Motion to award Lot 4 Gaffney Drive, with a minimum bid of \$30,000.00, to James Caputo, at a bid of \$31,800.00, being the highest bidder.**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza - YES

Mr. Linskey - YES

Mr. Rovinski – YES

## **ANNOUNCEMENTS:**

- a. Jenkins Township Board of Supervisors' meeting will be held on July 10, 2024, at 7:00 P.M.
- b. Jenkins Township Sanitary Authority meeting will be held on July 11, 2024, at 7:00 P.M.
- c. The Jenkins Township Planning Commission meeting will be held on June 20, 2024, at 7:30 P.M.

- d. The Business Office and DPW will be closed on July 4, 2024 in celebration of Independence Day, also the Business Office and DPW will be closed on July 5<sup>th</sup>.
- e. On June 29, 2024 there will be a 5k Run/1 Mile walk starting and ending at the Pittston Area Primary Center on Rock Street, Hughestown. This race is called "Rae of Sunshine" to support one of our Full time Firefighters Jamie Merlino who lost his 10-year-old daughter to an illness in December of 2022. You can register at [runsignup.com](https://runsignup.com) or call Jamie at 570-237-0780.
- f. There will be an Electronics Recycling Day on July 20, 2024, from 9:00 AM to 11:00 AM at the Jenkins Twp. Municipal Building.
- g. We here at Jenkins Township would like to wish the Pittston Area Class of 2024 a big congratulations and many wishes of good luck for your future endeavors.
- h. The Plaid Church in conjunction with Jenkins Township will be hosting Fun Fest 2024 on August 4<sup>th</sup>, 2024. Times and further details TBA.
- i. Mr. Rovinski acknowledged that June 14, 2024 was Flag Day.

**Motion to adjourn at 7:22 P.M.**

Motion by Mr. Rovinski

Roll Call: Mr. Sperrazza- YES

Second by Mr. Linskey

Mr. Linskey- YES

Mr. Rovinski- YES

Respectfully Submitted,



Wendy Sartin, Secretary  
Jenkins Township