

**JENKINS TOWNSHIP BOARD OF SUPERVISORS**  
**MINUTES FOR THE REGULAR MEETING**

May 15, 2024

7:00 P.M.

**CALL MEETING TO ORDER**

Mr. Rovinski called the meeting to order at **7:05 P.M.**

**PLEDGE OF ALLEGIANCE**

Everyone joined in the **PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Present were Stanley E. Rovinski–Chairman, Joseph Sperrazza-Vice Chairman, Robert Linskey-Secretary/Treasurer, Girard Mecadon, Esq., Solicitor

IF ANYONE WANTED TO ADDRESS ANYTHING PERTAINING TO THE AGENDA OR THE MEETING, THEY ARE TO EMAIL TO **secretary@jenkinstownship.org** BY 3:00 P.M. THE DAY OF THE MEETING

No emails or messages received.

Shirley Berti Neely, asked about Spadi Park, the Pavilion and has some ideas.

**APPROVAL OF MINUTES**

**Motion to** approve the minutes for the Regular Meeting held on April 10, 2024.

**Motion** by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- YES

Mr. Linskey-YES

Mr. Rovinski-YES

**CORRESPONDENCE**

**Motion to** accept the correspondence presented to the Board of Supervisors prior to the meeting and to place them on file.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

**REPORTS**

**Motion to** accept the April 2024 Department Reports presented to the Board of Supervisors prior to the meeting and to place them on file.

Building Inspector ✓  
Fire Chief ✓  
Police Chief ✓  
Zoning Officer ✓  
Code Enforcement ✓

Crime Watch  
Tax Collector ✓  
Planning Commission ✓  
Zoning Hearing Board  
Budget vs Actual

Motion by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Linskey  
Mr. Linskey-YES

Mr. Rovinski-YES

### **RATIFICATION AND APPROVAL OF PAYMENT OF BILLS**

**Motion to** ratify the payment of monthly bills for April 2024 in the amount of **\$397,531.41** from the General Fund.

Motion by Mr. Linskey  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Sperrazza  
Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** ratify the transfers from the General Fund to the Payroll Fund for **Payroll #7** of 2024 for Sixty-Seven Thousand Five Hundred Dollars **(\$67,500.00)**, **Payroll #8** of 2024 for Sixty-three Thousand Five Hundred Dollars **(\$63,500.00)**, **Payroll #9** of 2024 for Sixty Thousand Dollars **(\$60,000.00)**

Motion by Mr. Linskey  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Sperrazza  
Mr. Linskey-YES

Mr. Rovinski-YES

### **READING OF TREASURER'S REPORT by Mr. Linskey**

**Motion to** approve the Treasurer's Report for the month of April 2024.

Motion by Mr. Rovinski  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Sperrazza  
Mr. Linskey-YES

Mr. Rovinski-YES

### **NEW BUSINESS**

**Motion to** hire William Wickizer as a Part Time DPW/Sanitation worker in the Department of Public Works, starting rate to be determined by the board.

Motion by Mr. Sperrazza  
Roll Call: Mr. Sperrazza-YES

Second by Mr. Linskey  
Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** hire Victor Price as a Full Time DPW/Sanitation worker in the Department of Public Works, starting rate to be determined by the board.

Motion by Mr. Linskey  
Roll Call: Mr. Sperrazza- YES

Second by Mr. Sperrazza  
Mr. Linskey- YES

Mr. Rovinski- YES

**Motion to** pass **Ordinance 1 of 2024**, adopting Floodplain Management Regulations to promote public health, safety, and the general welfare of its citizenry, pending no corrective action by the Luzerne County Planning Commission.

**Joe Sperrazza changed the motion to: pass Ordinance 1 of 2024, adopting Floodplain Management Regulations to promote public health, safety and the general welfare of its citizenry.**

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** advertise for bids, property owned by Jenkins Township of an estimated fair market value as follows:

- Lot 1 Gaffney Drive Minimum bid of \$40,000.00
- Lot 2 Gaffney Drive Minimum bid of \$40,000.00
- Lot 3 Gaffney Drive Minimum bid of \$40,000.00
- Lot 4 Gaffney Drive Minimum bid of \$30,000.00

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** designate the week of May 19<sup>th</sup> to 25<sup>th</sup>, 2024, as National Public Works Week, and thank our DPW workers for “Advancing Quality of Life for All”.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza- YES

Mr. Linskey- YES

Mr. Rovinski- YES

**Motion to** pass Resolution Number 6, adopting an Employee Handbook for Jenkins Township Non-Union, full-time, part-time, and seasonal employees.

Motion by Mr. Linskey

Second by Mr. Sperrazza

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

**Motion to** pass Resolution Number 7, authorizing the filing of a Flood Mitigation Program grant from DCED, in the amount of \$500,000.00, for Main Street flooding issues.

Motion by Mr. Sperrazza

Second by Mr. Linskey

Roll Call: Mr. Sperrazza-YES

Mr. Linskey-YES

Mr. Rovinski-YES

## **ANNOUNCEMENTS:**

- a. Jenkins Township Board of Supervisors’ meeting will be held on June 12, 2024, at 7:00 P.M.

- b. Jenkins Township Sanitary Authority meeting will be held on July 11, 2024, at 7:00 P.M.
- c. The Jenkins Township Planning Commission meeting will be held on May 16, 2024, at 7:30 P.M
- d. The Jenkins Township Business Office will be closed May 27, 2024, for Memorial Day.
- a. The Jenkins Township/Yatesville Boro Crime Watch held its 7<sup>th</sup> year for the 4 Mile Run/ 1 Mile Walk on May 11, 2024. The Crime Watch Race this year was dedicated to Scranton Detective Kyle Gilmartin. It was a great success, and the Crime Watch was able to present the Gilmartin Family with a \$5000.00 check.
- b. The Jenkins Township Crime Watch will have a meeting on June 6, 2024, at 6:30 PM.
- c. On June 29, 2024 there will be a 5k Run/1 Mile walk starting and ending at the Pittston Area Primary Center on Rock Street, Hughestown. This race is called "Rae of Sunshine" to support one of our Full time Firefighters Jamie Merlino who lost his 10-year-old daughter to an illness in December of 2022. You can register at runsignup.com or call Jamie at 570-237-0780.
- d. Today, May 15, 2024, is Police Memorial Day, we would like to thank all the Jenkins Township Police a very big thank you for their service to our community.
- i. May 19-25 also marks National EMS Week. It's a time to show our gratitude toward EMTs and paramedics who provide lifesaving care across the nation every day.
- J. Mr. Rovinski also added that the Lions Club will be holding their boot drive on May 25, Located at the 8<sup>th</sup> Street Bridge.

**Motion to adjourn at 7:18 P.M.**

Motion by Mr. Linskey

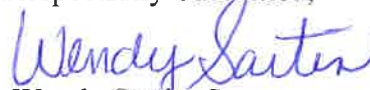
Roll Call: Mr. Sperrazza- YES

Second by Mr. Sperrazza

Mr. Linskey- YES

Mr. Rovinski- YES

Respectfully Submitted,



Wendy Sartin, Secretary  
Jenkins Township